



Dear Sirs,

Enclosed please find a template of the Power of Attorney (authorization) along with the General Terms and Conditions of Provision of Services (hereinafter referred to as the GTC) - in order to grant our Customs Agency a Power of Attorney to act on your behalf before customs and tax authorities. The GTC sent to you can also be found on our website www.dta.com.pl. Please read the content of this document in which you will also find detailed instructions on how to properly complete and submit the Power of Attorney to our Customs Agency.

The branches of our Customs Agency are located in Gdynia, Gdańsk, Warsaw, Pruszków, Łódź, Rzeszów, Świecko, Kraków, Wrocław, Smolec, Tychy, Hrubieszów. By submitting a Power of Attorney in one of the branches, you can use our services in all the above-mentioned locations. The Power of Attorney (authorization) may be submitted in paper or electronic form.

The Power of Attorney granted in paper form, signed by the person/persons authorized to act in on behalf of the Ordering Party, should be submitted or delivered in at least 1 original copy (2 copies if the customer would like to receive back 1 copy of the document signed by a DTA employee) together with Annex 1 (one copy) to the Customs Agency to the address indicated by our Agency employees.

The Power of Attorney in electronic form can be submitted in one of two forms: as a document signed electronically by the person/persons authorized to act on behalf of the Ordering Party or as a scan of the authorization granted in paper form (jpg or pdf format acceptable) with an electronic signature of the person/persons authorized to act on behalf of the Ordering Party. The document should be signed by means of a qualified electronic signature, a confirmed signature or a signature confirmed by a trusted e-PUAP profile.

The Power of Attorney is subject to registration in the SZPROT system via the PUESC platform (paid service in DTA - PLN 40) - more information about the system at: [Powiąz reprezentanta z firmą - puesc.gov.pl](http://Powiaz_reprezentanta_z_firma_puesc.gov.pl)

In order for the Customs Agency to commence activities before the customs and tax authorities, it will be necessary to pay the stamp duty in the amount of PLN 17 to the following account:

Stamp Fees for Authorization Registration via the PUESC Platform		
Form of authorization (type of signature)	Registered office of the principal	Where to pay the stamp fee
Paper (Other than Electronic Form)	Regardless of the registered office address (Poland or abroad)	To the bank account of the City of Poznań: PKO BP S.A. No. 94 1020 4027 0000 1602 1262 0763
Electronic	The principal has a registered office in Poland	To the bank account of the tax authority competent for the principal's registered office address (usually the account of the City/Municipality Office)
	The principal has no registered office in Poland	To the bank account of the City of Warsaw: City of Warsaw, Taxpayer Service Center 21 1030 1508 0000 0005 5000 0070. For stamp fee payments from abroad SWIFT CODE: CITIPLPX IBAN PL 21 1030 1508 0000 0005 5000 0070

entitled: "Authorization fee for DTA Sp. z o. o. from (please enter your company name)"

- CUSTOMS CLEARANCE
- WAREHOUSE
- BONDED WAREHOUSE
- FREIGHT FORWARDER
- TRAININGS

DTA Sp. z o.o. registered address: ul. Karmelkowa 29, 52-319 Wrocław (Poland)
Correspondence address: ul. Lipowa 1, Smolec, 55-080 Kąty Wrocławskie (Poland)
Company Registration Number: 0000085402, VAT Number: 7542661032
PKO Bank Polski S.A.: PL 08 1020 4027 0000 1702 2082 8365

Phone: +48 71 33 43 604
e-mail: dta@dta.com.pl
www.dta.com.pl



» ALWAYS THE RIGHT WAY

The stamp duty in the amount of PLN 17 applies only to permanent and term authorizations. Single authorizations are not subject to stamp duty payment.

Submitting to our Customs Agency the completed Annex No. 1 - additional information to the Power of Attorney granted to DTA Sp. z o. o. Detailed data of the Ordering Party - will enable us to communicate effectively with you in the field of sending customs messages and other information related to the customs declarations made.

In case of any questions or ambiguities, please contact the employees of our Customs Agency or the Marketing Department (<http://dta.com.pl/grupa-dta/oddzialy>).

Thank you for using our services!



CUSTOMS CLEARANCE



WAREHOUSE



BONDED WAREHOUSE



FREIGHT FORWARDER



TRAININGS

DTA Sp. z o.o. registered address: ul. Karmelkowa 29, 52-319 Wrocław (Poland)
Correspondence address: ul. Lipowa 1, Smolec, 55-080 Kąty Wrocławskie (Poland)
Company Registration Number: 0000085402, VAT Number: 7542661032
PKO Bank Polski S.A.: PL 08 1020 4027 0000 1702 2082 8365

Phone: +48 71 33 43 604
e-mail: dta@dta.com.pl
www.dta.com.pl

Share capital 55.000 PLN, entered in the business register of the National Court Register, the District Court for Wrocław-Fabryczna